

General Principles

All behaviour should reflect respect for others and self. Furthermore it is expected that behaviours and actions contribute in a positive manner to the climate, culture, and safety at Fraser Academy. Any behaviour that may harm students, staff, or the reputation of the school will be questioned. Students represent Fraser Academy at all times, including on public transport, driving to and from school, during recess and lunch, while on field trips or tours, at home and school, on weekends and holidays, and while participating in co-curricular activities. When a student's behaviour does not meet with the school's expectations, he or she will face consequences that may include community service, after school detention, suspension, probation, and ultimately expulsion.

Standards

Attitude & Work Ethic: I will support and maintain a strong work ethic and a positive attitude toward my school community and myself.

Respect: I will show respect for all other students and staff. I will be courteous to all members of the Fraser Academy community.

Language: I will be careful not to offend anyone with my language.

Hands-Off Policy: For the safety and wellbeing of all students, I will maintain a "hands-off" policy. I understand that I may be subject to disciplinary action for touching, pushing, poking, tripping, and play-fighting or physically interfering with another student.

Personal Appearance: I will wear only the regulation uniform and adhere to the dress code. I will keep my uniform in good, clean condition.

Absence: My parent or guardian will phone the school prior to 8:00 am if I am going to be absent.

Personal Transportation: Due to safety concerns I will ensure that items like, skateboards, rollerblades, scooters, bikes, heelys and such items will be stored safely out of the way during the day.

Digital Technology: I understand that the use of technology is a privilege meant to provide learning opportunities and that I will use it within the framework of the Technology Use Policy.

Behavior: I will always, when attending field trips, sporting events, school tours, or excursions, represent myself well and adhere to the rules of the school.

School Policies

Fraser Academy has firm but fair rules based upon the Community Standards. While there are consequences for breaking the rules, the administration of the school always reserves the right to make its own decisions on

consequences by taking into consideration factors such as: student's previous history; seriousness of damage; attitude of the student since the offence; prior understanding of the expected behaviour; unique strengths and weaknesses of each individual. Examples of student infractions follow:

Truancy

Students who miss a class without prior permission from a parent or staff member should expect their parents to be notified, to make up the time and work missed with specific teachers involved, and to face further consequences, including detention and possibly suspension.

Misbehaviour In Class

Teachers set high standards for classroom behaviour. Students are not allowed to use electronic devices such as mobile phones, MP3 players or iPods, etc. in class unless they are used for educational purposes at the teacher's discretion. Students who are asked to leave a class for behavioural reasons must report to the administration. The administration will deal with chronic misbehaviour.

Violence

Actions made with the intent to injure another person will be followed up by parent contact and likely suspension. Remediation may include community service time, counselling and various appropriate assignments.

Harassment

Students may not persist in conduct that is unwelcome to others, including staff members. Unwanted physical contact, verbal abuse and threats, unwelcome remarks including jokes, innuendo or taunting (in verbal, written or digital form) about a person's body, race, gender, attire, perceived sexual orientation or religion are all forms of harassment. Cyber-bullying is the use of electronic media such as websites, email, texting, social media, instant messaging or chat rooms for the purpose of harassment and will be treated in a similar fashion. Direct counsel, parent contact, documentation and appropriate consequences, which may include long-term suspension or expulsion, are likely consequences of such behaviour.

If you are being harassed: If at all possible, let the other student know privately that his or her behaviour is unwelcome and simply ask him or her to stop. This action gives "fair warning." If the problem persists, or you do not feel comfortable addressing the student directly, the school staff will help. See any teacher, tutor, counsellor or administrator. Students are also encouraged to use the PSST World Reporting Tool found on MySchool to report incidents.

Theft

Stealing will be punished by a suspension and possible expulsion. Keeping an item you 'found' without permission or borrowing an item without prior permission are both unacceptable practices. Finding an article and not promptly handing it in to the office is a form of dishonesty and may be considered "theft."

Signing In and Out

Students must sign in at the concierge desk or fifth floor office when they arrive or leave the premises outside of regular school start and end times and hand in a note from their parents to the office. Students leaving the building early must provide a note from their parents and personally sign out.

Lunch Time

Students in Grades 7 to 12 have the privilege of going off campus during lunch. All other students must remain on campus.

Lates

Students are expected to arrive at school on time for both morning and afternoon sessions. "Excused lates" will be issued only for students who have been at a medical appointment. In the event of an unexcused late, students will face further consequences, including detentions.

Dangerous Driving

Student drivers must drive safely. Administration will notify parents about reports of unsafe driving and encourage driving restrictions.

Cheating, Plagiarism, Academic Integrity

Academic integrity is important to the Fraser Academy community. Academic dishonesty, which includes cheating and plagiarism, contravenes the Fraser Academy Community Standards and undermines our values system. Cheating and plagiarism are acts of deliberate dishonesty and include, but are not limited to, the following forms:

Exams and Tests

- Impersonation of a candidate on an exam or test.
- Copying from another student, or making information available to other students knowing that this is to be submitted as the borrower's own work.
- Use of unauthorized material.
- Submission of a take-home examination written by someone else.

Essays and Other Assignments

- Submission of an essay written in whole or in part by someone else (including a parent) as one's own.
- Preparing an essay or assignment for submission by another student.
- Copying an essay or assignment, or allowing one's essay or assignment to be copied by someone else.
- Using direct quotations or large sections of paraphrased material without acknowledgment, including fabricating bibliographies.
- The buying or selling of term papers or assignments.
- The submission of the same piece of work in more than one course without the permission of the instructors.
- Submitting the whole or part of a computer program, with or without minor modifications, as one's own.

Plagiarism

- Plagiarism should be distinguished from cooperation and collaboration. Often, students may be permitted or expected to work on assignments collectively, and to present the results either collectively or separately. This is not a problem so long as it is clearly understood whose work is being presented, for example, by way of formal acknowledgment or by footnoting.
- Teachers will inform students as to what constitutes acceptable workmanship, proper form of citation and use of sources.
- Parents or tutors are not to be completing student homework. If a student is having difficulty they should email the teacher and make arrangements for extra help.
- All cases of cheating/plagiarism must be reported to the administration. A student can expect a “zero” on that particular test or assignment. A memo of the incident will be kept in his or her file and parents will be informed. Further consequences will be discussed with the teacher.
- Fraser Academy treats academic dishonesty as a serious breach of standards which may result in the suspension of the student.

Gambling

Gambling is not permitted on school grounds and is discouraged at all times. Consequences may include detentions, parent contact, counselling and possible suspension.

Alcohol or Non-Medicinal Drugs

All students must refrain from use of such substances at all times and in all places. Bringing drugs or alcohol onto any school property or to school-related events at other locations or appearing on school property while under the influence of drugs or alcohol is absolutely forbidden. This most serious breach of discipline will be dealt with severely.

The school affords every community member “due process” and will review all offences on an individual basis. Previous record, circumstances, acts of restitution, attitude and future risk to self or to the student body are all factors that are taken into consideration. Students suspected of alcohol or drug possession will have their lockers and personal belongings searched. Consequences will include suspension and possibly expulsion.

Students who obtain drugs or alcohol and spread them around to friends or acquaintances are “trafficking,” whether or not they charge money. Such cases will be dealt with severely. Students found to have been “trafficking” in drugs or alcohol may expect to be expelled.

Weapons

All weapons or potential weapons are forbidden on school property. This includes knives and guns (pellet, air-soft, replicas, etc). In the interests of public safety, students suspected of weapons possession will have their lockers and personal belongings searched. Using a weapon to threaten others is a serious offence. Weapons infractions will likely result in suspension, psychological assessment, and possible expulsion.

Smoking & Vaping

Students may not smoke during the school day or when wearing their school uniform. Consequences for smoking on or off campus may include parent contact, community service, detentions or suspensions. Repeat offenders can expect more severe consequences.

Lockers

In order to have the privilege of using a locker at Fraser Academy, students must be willing to follow locker guidelines. These guidelines are in place to help students use their locker in a way that is not disruptive to their learning or the learning of others.

- Lockers are to be kept neat, clean and organized.
- Students are not to write, use tape, or put stickers on their locker or other lockers at school.
- Students are to place all belongings in their lockers. In the event that materials will not all fit inside the locker, then students may place gear, neatly in a bag on top of the locker. To ensure safety, materials are not to be stored on the floor beside lockers.
- Students are to use only the lock and locker assigned to them.
- Students are responsible for the contents of their locker.
- In order to respect the privacy of others, students are not to go into another student's locker for any reason.
- Students are not to store any goods or materials that are not allowed at Fraser Academy.
- The locker is the property of Fraser Academy, and teachers and administrators have the right to open students' lockers at any time for inspection, for any reason if the School believes that the climate, culture or safety of the school is being compromised.