



# SCHOOL CONTRACT OF ENROLMENT 2018/19

## Contract of Enrolment

Student Name

Entering Grade

Parent Name

I, named above, (the "Parent"), agree to enrol my son/daughter named above, of whom I am legal guardian (the "Student"), as a student at Fraser Academy (the "School") for the entire September 1, 2018 to June 30, 2019 school year ("School Year"), subject to the following terms.

## The School Account

The Parent will keep the School account ("Account") in good standing for the entire School Year and pay amounts as they become due.

The Account will include charges for: tuition ("Tuition Fee"); technology, including program costs, class-specific apps and technical support ("Technology Fee"); incidental expenses incurred by the School for the Student; and any other charges incurred by or on behalf of the Student while attending the School.

The Tuition Fee and the Technology Fee for the School Year will be determined according to the attached Schedule 1: Tuition, and is subject to any Grant Shortfall as set out below.

## Parent to Provide Items at Own Cost

The Parent will provide school supplies, including but not limited to, a laptop in accordance to [Bring Your Own Device \(BYOD\) Overview](#).

The Parent will provide the School Uniform and replacements for uniform items as necessary.

The Parent will pay for annual field trips, retreats and graduation expenses, where applicable.

## Government Grants and Special Education Amounts

The Parent acknowledges that the amount of the Tuition Fee is dependent upon the receipt by the School of certain Grants from the British Columbia Government (the "Grants") for the Student. The Grants are dependent upon Canadian citizenship/landed immigrant status, parents' province of residence (must be a BC resident), psycho-educational testing acceptable to the Ministry of Education, and the Student meeting the Ministry of Education attendance requirements. Only students born on or after **July 1, 1999** and on or before **December 5, 2013** will qualify for certain Grants.

Qualification for these Grants is determined solely by the Ministry of Education. If the Student does not qualify for any of the Grants, including if the Student does not meet the Ministry of Education attendance requirements for the School

Year, then the Tuition Fee will increase by the amount of the disqualified Grants (the "Grant Shortfall") and will be added to the Tuition Fee on the Account.

The Parent will pay any additional amount of the Tuition Fee related to a Grant Shortfall, estimated to be a minimum of **\$6,200**, in addition to the existing Tuition Fee, if the Student does not qualify for some or all of the Grants.

### School's Responsibilities

The School will provide the Student, primarily at the School's facilities, with an educational program in accordance with the School's values and educational curriculum (the "Program").

The School will provide the Student with an Individual Education Plan ("IEP") as part of the Program.

The Program will comply with the requirements of the Independent School Act, and any applicable Educational Standards Order.

### Individual Education Plan (IEP) Input

The School will comply with the requirement of the Educational Standards Order (Sections 5.11 and 5.12) issued by the Minister of Education.

The School will develop the Student's IEP and will provide the Parent with a reasonable opportunity, as determined by the School, to review and provide input on the Student's IEP.

The School may apply to the Ministry of Education for supplementary special needs funding to support the Student in achieving the goals and outcomes as set out in the Student's IEP.

If the School applies for and receives such supplementary special needs funding, the School will determine, in its sole discretion, how to allocate such funding.

### Termination, Withdrawal and Refund

If, in the opinion of the Head of School, the Student is not responding appropriately to the Program or acts disruptively, to the detriment of other students, the School may terminate the Contract. Termination will require that the Student withdraw from the School Program immediately.

The School and the School community is committed to building positive and mutually respectful relationships. If the Parent or Student contributes to a situation that, in the School's opinion, jeopardizes these relationships or community, the School may terminate the Contract. A Student's compliance with the Community Standards Agreement, and the Acceptable Use of Technology Policy, may be relevant but not determinative in the School's decision to terminate the Contract in these circumstances.

If the Parent fails to disclose any conditions, including but not limited to medical and psychological diagnosed conditions or treatments, or if the Parent has provided inaccurate or incomplete information regarding the Student on a registration or re-registration form, or in any communication with the School, the School may terminate the Contract.

The School will give notice in writing, with reasons, if it is considering termination of the Contract. The Parent may respond within 10 days in writing and/or meet with the School to request that the School reconsider the termination. During this 10 day interim period the Student will be suspended from the Program and will not attend any School events. If the Parent does not make a request within 10 days to reconsider then the School may terminate the Contract.

If a request to reconsider is made, then the School will consider such request and respond in writing as soon as practicable, and inform the Parent whether the Contract will be terminated, with reasons. Such decision by the School to terminate the Contract is final and the Parent will have no further recourse.

The Parent may terminate the Contract by giving notice in writing to the Head of the School at any time.

The obligations of the Parent to pay the Account will survive the termination of the Contract. The entire Account will become due immediately upon termination of the Contract by the Parent or the School, including all installments of the Tuition Fee.

The School will not pay any refund for any monies previously paid, or reduce the Account in any way, including by reducing any portion of the Tuition Fee, the Technology Fee, or any other charges if a Student withdraws from the Program, is absent for any reason, or if the Parent or the School terminates the Contract.

The School will not re-admit the Student, or the Student's sibling at the start of or during any school year unless the Account from any previous school year is in good standing.

### Registration

The School will register the Student upon receipt of the signed Contract of Enrolment, payment according to tuition schedule, and when the Parent has completed the registration form (PDF-fillable form for new students, questionnaires in MySchool for returning students).

Payment must be in full or in the alternative, include the first tuition instalment and three post-dated payments, according to the instalment dates listed on the Fee Schedule (page 5).

The School must receive the signed Contract of Enrolment, payment and registration form by May 15, 2018 to reserve a place for the Student for the School Year.

### Photo & Media Usage

The School is proud to showcase the talents and abilities of its students. Photos and videos are an important part of school life.

Pictures and videos are stored on Vidigami which is a private, secure service used to preserve, manage and share digital media taken at Fraser Academy. Families will have access to the photos we take at school via this secure portal; however, parents must ensure content found on Vidigami that includes children other than their own are not shared on social media without consent.

Videos are also stored on Vimeo and YouTube, which allows for public or password protected sharing. Parents must ensure that password-protected videos of children other than their own are not shared on social media without consent.

Photos and media may be displayed throughout the school, on print and digital signage, included in the annual yearbook and shared in the School's e-newsletters.

The parent acknowledges the School's usage of student photos, videos and other media.

## Agreement

By signing the Contract, the Parent agrees to all the terms of the Contract. The Parent agrees to support the policies, rules, and regulations of the School including the Community Standards Agreement, Acceptable Use of Technology Policy, Uniform Guidelines, Bring Your Own Device (BYOD) Overview, the Sexual Orientation and Gender Identity Policy, and the Plagiarism Policy as provided by the School, to ensure that the Student understands such policies and to ensure, as far as possible, that the Student abides by them.

Parent/Guardian Signature

Date (YY/MM/DD)

Business Manager Signature

Head of School Signature

Student Address